

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN THE SCHOOL DISTRICT AND PEARL RIVER COMMUNITY COLLEGE

This document serves as an articulation agreement between Pearl River Community College and _____ School District relative to _____ students choosing to be dually enrolled.

1. _____ School District will inform parents and students of the option by including information in the student handbook and curriculum guide.
2. Students can indicate interest by selecting dual enrollment as an option during pre-registration. Parents will sign the choice sheet of students to indicate approval.
3. The school district will submit a request for dual enrollment courses to be offered.
4. Students must have met the stated criteria for participation:
 - Completed a minimum of 14 core high school units (exception: any student who has earned a minimum of 30 on the ACT and has the required GPA and recommendation as described below can participate even if 14 core credits have not been earned)
 - Earned a 3.0 grade point average on a 4.0 scale or better, on all high school courses, as documented on an official high school transcript
 - Obtained an unconditional written recommendation from their high school principal and/or guidance counselor
 - Met the college course prerequisites for enrollment and receiving credit
5. The high school student must get written permission from the school on the appropriate form prior to enrollment. The appropriate high school official will verify that the student has met the criteria stated in item four above prior to signing the form. The student must return the form to the high school counselor's office once all required signatures and course information have been obtained.
6. Any student wishing to drop a college class must get an official dual enrollment drop form from the high school counselor and present a signed copy to the college. The college will not drop a student until this official form is received. The student must return the official college drop form to the high school.
7. The institution will send the student's grades to the high school at the end of the semester via an official transcript. Students dually enrolling must complete a college transcript request form and pay any required fee for such service upon completion of the course(s). The student and parent will also sign a form giving permission for the college to issue a copy of mid-term and end of course grades to the school.
8. The grade earned through the institution will be the grade assigned for dual credit at the high school. The grade shall become a part of the grade point average and affect class ranking.
9. All costs related to the college course are the responsibility of the District, parent and/or student.
10. PRCC no longer rents textbooks. Textbook costs for the college course are the responsibility of the parent and/or student.
11. Pearl River Community College makes all teaching staff decisions for dual enrollment classes taught. Dual Enrollment classes must follow PRCC departmental syllabi and grading policy. The comprehensive final exam will be provided by PRCC.
12. Grades and college credit earned by students admitted to the dual enrollment program shall be recorded on the college transcript. The transcript can only be released to another institution for use in meeting college requirements after the student has received a high school diploma or has successfully completed the General Educational Development test.
13. Classes must meet for a total of 2,250 minutes in order to earn three (3) semester hours credit.

School District Official Signature

Date

PRCC signature

Date